



CAMP HILL PRIMARY SCHOOL MOBILE PHONE/DEVICE - STUDENT USE POLICY

PURPOSE

To explain to our school community the Department's and Camp Hill Primary School's policy requirements and expectations relating to students using mobile phones and other personal mobile devices e.g. smartwatches etc. during school hours.

SCOPE

This policy applies to:

All students at Camp Hill Primary School and students' personal mobile phones and other personal mobile devices e.g. smartwatches etc. brought onto school premises during school hours, including recess and lunchtime.

DEFINITIONS

A mobile phone is a telephone with access to a cellular (telecommunication) system, with or without a physical connection to a network. For the purposes of this policy, "mobile phone" refers to mobile phones and any device that may connect to or have similar functionality to a mobile phone such as smartwatches.

POLICY

Camp Hill Primary School understands that students may bring a personal mobile phone to school, particularly if they are travelling independently to and from school.

At Camp Hill Primary School:

- Students who choose to bring mobile phones to school must have them switched off and securely stored in their bags during school hours
- Exceptions to this policy may be applied if certain conditions are met (see below for further information)
- When emergencies occur, parents or carers should reach their child by calling the school's office.

Personal mobile phone use

In accordance with the Department's [Mobile Phones Policy](#) issued by the Minister for Education, personal mobile phones must not be used at Camp Hill Primary School during school hours, including lunchtime and recess, unless an exception has been granted.

On occasions when students do bring a mobile or personal mobile device to school parents will need to:

Complete Appendix A, informing the Principal that their child will have a mobile phone/device while at school and provide an outline of the reasons for it. Failure to do so will result in confiscation by the teacher/Principal/Assistant Principal and, parents will be notified.

Where a student has been granted an exception, the student must use their mobile phone for the purpose for which the exception was granted, and in a safe, ethical and responsible manner.

Secure storage

Mobile phones owned by students at Camp Hill Primary School are considered valuable items and are brought to school at the owner's (student's or parent/carer's) risk. Students are encouraged not to bring a mobile phone to school unless there is a compelling reason to do so. Please note that Camp Hill Primary School does not have accident insurance for accidental property damage or theft. Students and their parents/carers are encouraged to obtain appropriate insurance for valuable items. Refer to the Department's [Personal Goods policy](#).

Where students bring a mobile phone to school, Camp Hill Primary School will provide secure storage if requested. Secure storage is storage that cannot be readily accessed by those without permission to do so. At Camp Hill Primary School students are required to store their phones in their bags, phones must be turned off at all time during school hours.

Updated 2021

Students who attend camps or excursions will not be permitted to take phones with them. Teachers carry phones, which can be used in the case of emergency. In a camp situation, contact details will be made available to parents prior to departure.

Enforcement

Students who use their personal mobile phones inappropriately at Camp Hill Primary school may be issued with consequences consistent with our school's *Student Wellbeing and Engagement* policy.

- Confiscation of the phone (placed in secure storage and returned at the end of the day)
- Parents contacted and informed of the student's breach of the school's mobile phone policy

At Camp Hill Primary School inappropriate use of mobile phones is **any use during school hours**, unless an exception has been granted, and particularly use of a mobile phone:

- in any way that disrupts the learning of others
- to send inappropriate, harassing or threatening messages or phone calls
- to engage in inappropriate social media use including cyber bullying
- to capture video or images of people, including students, teachers and members of the school community without their permission
- to capture video or images in the school toilets, changing rooms, swimming pools and gyms
- during exams and assessments

Exceptions

Exceptions to the policy:

- may be applied during school hours if certain conditions are met, specifically health and wellbeing-related exceptions and can be granted by the principal or principal's representative, in accordance with the Department's [Mobile Phones Policy](#).

Exceptions:

1. Health and wellbeing-related exceptions

Specific exception	Documentation
Students with a health condition	Student Health Support Plan

Where an exception is granted, the student can only use the mobile phone for the purpose for which it was granted.

Camps, excursions and extracurricular activities

Camp Hill Primary School will provide students and their parents and carers with information about items that can or cannot be brought to camps, excursions, special activities and events, including personal mobile phones.

Exclusions

This policy does not apply to travelling to and from school.

RELATED POLICIES AND RESOURCES

- [Camp Hill Primary School's Student Wellbeing and Engagement Policy](#)
- [Mobile Phones – Department Policy](#)
- [Ban, Search and Seize Harmful Items](#)
- [Personal Goods – Department policy](#)

REVIEW PERIOD

This policy was last updated January 2021 and is scheduled for review January 2022.

Camp Hill Primary School
Student Mobile Phone/Device Policy



Appendix A

Parent Permission Form:

Student _____ Class _____

Please explain below the extenuating circumstances requiring your child to bring a mobile phone to school. Please ensure you have made yourself familiar with the Camp Hill Primary School Student Mobile Phone Policy which clearly outlines school guidelines for student use of mobile phones in our school.

This form is to be handed to the office for the Principal's approval.

Reason:

My child needs to bring a mobile phone to school on the following date/s:

Signed: _____ Date: _____

Print name: _____

Principal's signature: _____

Approval granted:

(Yes/no)