

PARENT PAYMENT ARRANGEMENTS POLICY

CAMP HILL PS

Dear Parent

Camp Hill Primary School is looking forward to another great year of teaching and learning and would like to advise you of Camp Hill Primary School parent payment arrangements for 2021.

Please find the fee schedule for Years Foundation to 6 attached.

Camp Hill Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Financial Support for Families

Camp Hill Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Second hand uniform shop located in the school foyer
- Camps, Sports & Excursion Funding (CSEF) available to eligible parents
- State Schools Relief
- Local community support groups

Payment Methods

Parents will be permitted to make payments in instalments, and be provided with several methods of making payments include: Qkr, Eftpos, cash, or cheque. The school's preferred method of payment is by Qkr. All fees are payable on Book Collection days – Thursday 21st and Friday 22nd January, 2021. Alternatively, Parents are able to enter into confidential payment arrangements by contacting the school Principal Chris Barker phone 5443 3367, email camp.hill.ps@education.vic.gov.au or in person.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Chris Barker
Principal

Kerry Noonan
School Council President

FEE SCHEDULE – FOUNDATION TO YEAR 6

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Camp Hill Primary School also continues to welcome your voluntary contributions for 2021.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum.

FOUNDATION - Essential Student Learning Items	Amount
Art	\$12.00
Project Materials	\$35.00
Reader Bag	\$8.50
Incursions/excursions	\$70.00
Classroom Readers	\$30.00
TOTAL	\$155.50

Year 1 - Essential Student Learning Items	Amount
Art	\$12.00
Project Materials	\$35.00
Bits & Pieces Program	\$5.00
Kluwell Home Reading App	\$4.50
Incursions/excursions	\$70.00
Classroom Readers	\$30.00
TOTAL	\$156.50

Year 2 - Essential Student Learning Items	Amount
Art	\$12.00
Project Materials	\$35.00
Bits & Pieces Program	\$5.00
Kluwell Home Reading App	\$4.50
Incursions/excursions	\$70.00
Classroom Readers	\$30.00
TOTAL	\$156.50

Year 3 - Essential Student Learning Items	Amount
Art	\$12.00
Project Materials	\$35.00
Incursions/excursions	\$80.00
Textbooks	\$30.00
TOTAL	\$157.00

Year 4 - Essential Student Learning Items	Amount
Art	\$12.00
Project Materials	\$35.00
Incursions/excursions	\$80.00
Textbooks	\$30.00
TOTAL	\$157.00

Year 5 - Essential Student Learning Items	Amount
Art	\$12.00
Project Materials	\$45.00
Incursions/excursions	\$70.00
Textbooks	\$30.00
Netbook Lease	\$152.00
TOTAL	\$309.00

Year 6 - Essential Student Learning Items	Amount
Art	\$12.00
Project Materials	\$45.00
Incursions/excursions	\$70.00
Textbooks	\$30.00
Netbook Lease	\$152.00
TOTAL	\$309.00

“Booklists

Please make your purchase online at: <https://www.edplus.com.au/> and place your order, or purchase your own elsewhere.

Voluntary Contributions

Camp Hill Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students. Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Heritage Building Fund

Please consider making a contribution towards this fund as it is tax deductible. Donations made to the Heritage Building Fund will be allocated to the maintenance and landscaping of the Camp Hill Primary School gardens in 2021.

Voluntary Contribution	Tax deductible?	Amount
Heritage Building Fund <i>School council has established tax-deductible gift recipient status with the Australian Taxation Office for the Building Fund</i>	Yes	
Computer – Foundation-4 classroom ICT program	No	
		\$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

PARENT PAYMENT POLICY

IMPLEMENTATION SUPPORT CHECKLIST

This is a checklist for schools to ensure they are complying with the Parent Payment Policy.



FREE INSTRUCTION

- All students have free access to instruction as part of the delivery of the standard curriculum.
- Students are not denied access to the standard curriculum or refused instruction on the basis of payments not being made.



PARENT PAYMENT REQUESTS

- All parent payment requests for items and activities are accurately costed and itemised under the three parent payment categories:
 - Essential Student Learning Items
 - Optional Items
 - Voluntary Contributions.
- Parents have not been asked to pay for school operating costs (e.g. utility costs) and general or unspecified charges (e.g. subject levies).

Refer to school operating costs in the Guidance section of the [Parent Payments Policy](#) for more information.



FINANCIAL HELP FOR FAMILIES

- Arrangements have been made for families experiencing financial hardship and have been clearly communicated along with the school's parent payment requests.
- A parent payment contact person(s) has been nominated to support families with financial hardship arrangements.

Refer to the [Financial Help for Families](#) policy for more information.



SCHOOL PROCESSES

- Schools are no longer required to develop their own school-level parent payment policy but must develop their own parent payment arrangements that comply with the Department's Parent Payment Policy.
- School council has approved the school's parent payment arrangements.
- The school's parent payment arrangements (including fee schedules for each year level) have been uploaded to the school's public website for transparency.
- The school's parent payment arrangements have been communicated to parents at least six weeks prior to the end of the school year to enable parents to plan and budget accordingly.

Schools must use the [Parent Payment Arrangements Template](#) to develop their parent payment arrangements, have them approved by school council and communicate to parents